

**Savannah Christian Academy**  
**Financial Agreement**  
**2013-2014**

1. I understand that the policy of SCA is to make no refund of registration fees.
2. I understand that payments are due on the 1<sup>st</sup> of each month. If payment is not received by the 10<sup>th</sup> of the month, a **\$10.00 late fee** will be charged to my account. In the event that the 10<sup>th</sup> falls on a Saturday or Sunday, payment should be made on the Friday *before* the 10<sup>th</sup>. A late charge of \$10.00 will be added on the 11<sup>th</sup> of the month. Should school be unexpectedly closed on the 10<sup>th</sup> of the month (as in the case of inclement weather), late charges will be delayed until the day after school resumes.
3. I understand that payment by check is preferred. When cash is used, the correct amount should be given as the school does not have the means of making change.
4. I understand that if my account is still delinquent on the last day of the month, my child(ren) will not be permitted to attend classes until the account is satisfied.
5. I understand that the first tuition payment must be paid the first week of school and the last tuition payment must be paid by May 10<sup>th</sup>.
6. I understand that my account will be charged a **\$20.00 returned check fee for each** check returned on my account. After the second returned check, I understand that my account will be on a **cash only** basis.
7. I understand that there will be a **financial hold** on my child(ren)'s report card(s) and school records if payment is not current at the end of each grading period. This financial hold will remain in effect until the account is current.
8. I understand that I am ultimately responsible for all payments to this account.
9. I understand that I have a financial commitment to SCA for the entire school year. If I withdraw my child(ren) from SCA during the course of the school year of my own accord, I realize that I am still financially responsible for the month of withdrawal PLUS the following month. If I have to relocate due to unforeseen circumstances and thereby must withdraw my child(ren) from SCA, I realize that I will be responsible to pay tuition through the month of my child(ren)'s withdrawal from SCA, even if the entire month is not completed.

Payee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Child's Name: \_\_\_\_\_

With the implementation of RenWeb, payment plans must be identified at the beginning of the year; the chosen plan will need to be followed for the entire school year. Please indicate below the method of payment you will use for this school year:

- \_\_\_\_\_ Plan A: 10-month payment schedule (August through May)  
\_\_\_\_\_ Plan B: 12-month payment schedule (August through July)\*  
\_\_\_\_\_ Plan C: semester pay (1st payment due in August; 2nd payment due in January)  
\_\_\_\_\_ Plan D: full year payment (due in August; \$150.00 discount applied)

\*If the 12-month plan was not consistently followed the previous year, it may not be selected again.